



Board of Commissioners Administrative Agenda
August 10, 2021 ~ 1:00pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Approve Minutes From Last Meeting

4. Amanda Van Riper - Human Resources

1. Department Request – Sheriff’s Office

Documents:

[DEPARTMENT REQUEST - SO REHIRE.PDF](#)

2. Sheriff’s Office Restructure

3. Review And Approve Memo To 737 Employees

Documents:

[20210810114327.PDF](#)

4. Finish Up Comp & Class

5. Erik Nobel - Planning

1. Update To Goal 9 Employment Land Inventory

2. Update To Goal 10 Residential Land Inventory

3. What Mass Annexation Would Mean To The Community

6. Rick Vaughn - Tax Collector/Property Manager

1. Foothills RFP

7. Vickie Noel - Finance

1. ARP Funding - Lost Revenue

Documents:

[COPY OF GFOA_REVENUELOSS_CALCULATOR-V5.PDF](#)
[RESTRICTIONS ON USE.PDF](#)

8. BOCC

1. ARP Committee Applicant Deliberations

2. Authorized Contact For Downtown Association Membership


3. Letter To Governor Re: Schools/Masks

Documents:

[08-10-21 LETTER TO GOVERNOR BROWN RE. SCHOOLS MASKS.PDF](#)

9. Other County Business

10. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at

541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org



KLAMATH COUNTY
Human Resources

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: August 10, 2021

Re: **Department Request - Sheriff**

Date Scheduled for Administrative Meeting: August 10, 2021

On behalf of Sheriff Kaber, we are seeking your approval to rehire Shanna Renner, Finance Budget Manager, as an hourly, non-benefits eligible employee following her resignation.

Shanna's last day with the department is September 1, 2021. The department would like to rehire Ms. Renner on an hourly, as needed basis to assist the new Finance Budget Manager through June 30, 2022. Ms. Renner would be rehired at a UH 26 Step 6, \$32.62/hour.

The department anticipates having enough money in their budget to cover any hours worked by Ms. Renner due to salary savings in this position.

Suggested Motion: Hereby move to approve the request to move rehire Ms. Renner as outlined above:

Chair
Approved
Disapproved

Commissioner
Approved
Disapproved

Commissioner
Approved
Disapproved

Date

Date

Date



KLAMATH COUNTY
Human Resources

To: All County Employees
From: Board of County Commissioners
Date: August 10, 2021
Re: **Status of Labor Negotiations with Local 737**

Over the past several weeks, the County has received several inquiries from employees regarding the status of labor negotiations with Laborers Union Local 737 and why Local 737 bargaining unit members did not receive a wage increase on July 1, 2021 like other County employees. The County and the Union have been in labor negotiations since January 22, 2021, over a single issue – wages for the second and third years of the collective bargaining agreement.

The proposals currently on the table are as follows:

County: Across-the-board wage increase of 4% effective the first full pay period following ratification of the contract, plus another across-the-board wage increase of 4% effective July 1, 2022.

Union: Across-the-board wage increase of 10% for FY 2021-22 and another across-the-board wage increase of 10% for FY 2022-23 (the Union also indicated on July 26, 2021 that it would be willing to accept an 8% wage increase for FY 2021-22 and a 12% increase for FY 2022-23)

The County believes its proposal to increase wages by 4% each year is extremely fair and reasonable especially in light of the County's challenging economic situation and the detrimental financial impact the pandemic has had on County citizens. All of the County's other bargaining units received wage increases of less than 4% for FY 2021-22 and will receive wage increases of less than 4% for FY 2022-23. As a result of the class and comp study completed by MGT in the spring, several 737 positions were reclassified to higher pay grades to be competitive with similar positions in other counties. In addition to the reclassifications, the County made the offer of 4% to all 737 positions for both years to ensure wages remain competitive. The County repeatedly has told the Union it is unwilling to offer annual wage increases in excess of 4% and is unwilling to offer retroactive wage increases.

The next step in the bargaining process is a mediation session with a mediator from the Oregon Employment Relations Board. The mediation session is scheduled for September 17, 2021. The County continues to bargain in good faith, and seeks to resolve differences professionally, fairly, and efficiently. The County is committed to providing accurate and timely information regarding the current labor negotiations, and will provide another update following the September 17th mediation session.

Chair

Commissioner

Commissioner



ARPA Revenue Replacement Calculator

Background Information


				<u>Notes:</u>	
1) Fiscal Year End	June				
Base Year Revenue Period	6/30/2019			FY used for base year calculation	
2) Calculation Date	12/31/2020				
Number of Months	18			Months between Base Year and Calculation Date	

Estimate Revenue

3) Base Year Revenue	\$ 50,613,628			Use Worksheet to Calculate	
4) Growth Rate	6.8%			Use Worksheet to Calculate	
Counterfactual Revenue	\$ 55,856,476			Estimated Revenue Without Pandemic	
5) Actual Revenue	\$ 51,419,559			Use Worksheet to Calculate	

Reduction in Revenue

Revenue Reduction	\$ 4,436,917			<i>Fiscal Year Ended</i>	<i>12/31/2020</i>
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Base Year Revenue Worksheet				Summary
	Fiscal Year Ended	6/30/2019		
Revenue Source	Base Revenue (Y/N)		Amount	
Taxes		Amount of tax collections for all taxes imposed by the government.		
Property Tax				
Property Tax	Y	\$	13,680,721	
Sales and Gross Receipts Tax				
General Sales and Use Tax	Y	\$	-	
Selective Sales Tax				
Alcoholic Beverage	Y	\$	-	
Amusements Sales Tax	Y	\$	-	
Motor Fuels Sales Tax	Y	\$	-	
Parimutuels Tax	Y	\$	-	
Public Utilities Sales Tax	Y	\$	-	
Tobacco Products Tax	Y	\$	-	
Other Sales Tax	Y	\$	3,448,097	
Licensing and Permit Taxes				
Alcoholic Beverage Licensing and Permits	Y	\$	1,400	
Building/Construction Permits	Y	\$	1,529,968	
Amusements Licensing and Permits	Y	\$	-	
Motor Vehicles Licensing and Permits	Y	\$	-	
Public Utilities Licensing and Permits	Y	\$	-	
Occupation and Business Licensing and Permits	Y	\$	258,184	
Other Licensing and Permits	Y	\$	1,428,807	
Income Tax				
Individual Income Tax	Y	\$	-	
Corporate Income Tax	Y	\$	-	
License and Permit Tax				
Alcoholic Beverage	Y	\$	-	
Amusements	Y	\$	-	
Motor Vehicles	Y	\$	-	

Public Utilities	Y	\$	-		
Occupational and Business Licenses	Y	\$	-		
Other Selective Sales	Y	\$	-		
Other Taxes					
Death and Gift Tax	Y	\$	-		
Documentary and Stock Transfer Tax	Y	\$	-		
Severance Tax	Y	\$	-		
Other	Y	\$	-		
Intergovernmental Revenue		Amount of revenue in form of grants, share of taxes imposed by others, PILOTs, or reimbursement for			
Intergovernmental Revenue					
From Other Local Governments	Y	\$	79,549		
From the State	Y	\$	17,174,550		
From the Federal Government	N	\$	9,622,203		
From the State and Financed from Federal Grants	N	\$	-		
Other Revenue		Amount of other revenue excluding any refunds or transfers between funds			
Utility Sales Revenue					
Water Supply System	N	\$	-		
Electric Power System	N	\$	-		
Gas Supply System	N	\$	-		
Transit or Bus System	N	\$	-		
User Charges and Fees					
Sewerage Charges	Y	\$	-		
Refuse Collection, Disposal, and Recycling Charges	Y	\$	4,818,725		
Parks and Recreation Charges	Y	\$	-		
Airports	Y	\$	-		
Hospital Charges	Y	\$	-		
Parking Facilities	Y	\$	-		
Housing Project Rentals	Y	\$	-		
Highways and Other Roads	Y				
Sea and Inland Port Facilities	Y	\$	-		
Miscellaneous Commercial Activities Operated	Y	\$	-		
Other	Y	\$	3,019,947		

Other Revenue			
Special Assessments	Y	\$	-
Receipts from Sale of Property and Other Capital Assets	Y	\$	362,621
Proceeds from Issuance of Debt	N	\$	26,247
Interest Earnings	Y	\$	3,548,283
Fines and Forfeitures	Y	\$	412,456
Rents	Y	\$	428,254
Royalties	Y	\$	-
Private Donations	Y	\$	169,731
Sale of Retail or Wholesale Liquor	N	\$	16,058
Trust Revenue	N	\$	-
Refunds and Other Correcting Transactions	N	\$	127,794
Miscellaneous Other Revenue	Y	\$	252,336
Total		\$	60,405,929
Total Included in Base Revenue		\$	50,613,628

Growth Rate Calculation



NOTE: This form is only required if annual revenue growth prior to the pandemic exceeds 4.1%. If not, 4.1% rate of growth will be used

	Base Revenue	FY Ended	FY Ended	FY Ended	FY Ended
Revenue Source	(Y/N)	6/30/2016	6/30/2017	6/30/2018	6/30/2019

Taxes

Amount of tax collections for all taxes imposed by the government.

Property Tax

Property Tax	Y	\$ 12,527,140	\$ 12,917,832	\$ 13,338,331	\$ 13,680,721
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Sales and Gross Receipts Tax

General Sales and Use Tax	Y				\$ -
Selective Sales Tax					
Alcoholic Beverage	Y				\$ -
Amusements Sales Tax	Y				\$ -
Motor Fuels Sales Tax	Y				\$ -
Parimutuels Tax	Y				\$ -
Public Utilities Sales Tax	Y				\$ -
Tobacco Products Tax	Y				\$ -
Other Sales Tax	Y	\$ 2,577,614	\$ 3,042,325	\$ 3,714,287	\$ 3,448,097

Licensing and Permit Taxes

Alcoholic Beverage Licensing and Permits	Y	\$ 1,355	\$ 1,340	\$ 1,315	\$ 1,400
Building/Construction Permits	Y	\$ 146,367	\$ 1,176,843	\$ 1,703,312	\$ 1,529,968
Amusements Licensing and Permits	Y				\$ -
Motor Vehicles Licensing and Permits	Y				\$ -
Public Utilities Licensing and Permits	Y				\$ -
Occupation and Business Licensing and Permits	Y	\$ 192,465	\$ 200,755	\$ 231,364	\$ 258,184
Other Licensing and Permits	Y	\$ 995,698	\$ 1,016,722	\$ 1,415,322	\$ 1,428,807

Income Tax

Individual Income Tax	Y				\$ -
Corporate Income Tax	Y				\$ -

License and Permit Tax

Alcoholic Beverage	Y					\$ -
Amusements	Y					\$ -
Motor Vehicles	Y					\$ -
Public Utilities	Y					\$ -
Occupational and Business Licenses	Y					\$ -
Other Selective Sales	Y					\$ -

Other Taxes						
Death and Gift Tax	Y					\$ -
Documentary and Stock Transfer Tax	Y					\$ -
Severance Tax	Y					\$ -
Other	Y					\$ -

Intergovernmental Revenue

Amount of revenue in form of grants, share of taxes imposed by others, PILOTs, or reimbursement for services

Intergovernmental Revenue						
From Other Local Governments	Y	\$ 270,989	\$ 109,036	\$ 140,072	\$ 79,549	
From the State	Y	\$ 14,254,345	\$ 14,012,062	\$ 17,217,036	\$ 17,174,550	
From the Federal Government	N	\$ 9,400,659	\$ 4,345,479	\$ 11,790,915	\$ 9,622,203	
From the State and Financed from Federal Grants	N				\$ -	


Other Revenue

Amount of other revenue excluding any refunds or transfers between funds

Utility Sales Revenue						
Water Supply System	N					\$ -
Electric Power System	N					\$ -
Gas Supply System	N					\$ -
Transit or Bus System	N					\$ -

User Charges and Fees						
Sewerage Charges	Y					\$ -
Refuse Collection, Disposal, and Recycling Charges	Y	\$ 4,518,141	\$ 4,543,701	\$ 4,854,669	\$ 4,818,725	
Parks and Recreation Charges	Y					\$ -
Airports	Y					\$ -
Hospital Charges	Y					\$ -
Parking Facilities	Y					\$ -
Housing Project Rentals	Y					\$ -
Highways and Other Roads	Y					\$ -

Sea and Inland Port Facilities	Y					\$ -
Miscellaneous Commercial Activities Operated	Y					\$ -
Other	Y	\$ 3,892,231	\$ 3,162,425	\$ 3,063,428		\$ 3,019,947
Other Revenue						
Special Assessments	Y					\$ -
Receipts from Sale of Property and Other Capital Assets	Y	\$ 347,104	\$ 1,771,011	\$ 19,212		\$ 362,621
Proceeds from Issuance of Debt	N	\$ 17,054		\$ 470,586		\$ 26,247
Interest Earnings	Y	\$ 850,474	\$ 223,603	\$ 1,182,364		\$ 3,548,283
Fines and Forfeitures	Y	\$ 309,950	\$ 332,224	\$ 354,331		\$ 412,456
Rents	Y	\$ 400,796	\$ 443,855	\$ 429,374		\$ 428,254
Royalties	Y					\$ -
Private Donations	Y	\$ 116,549	\$ 119,117	\$ 183,087		\$ 169,731
Sale of Retail or Wholesale Liquor	N	\$ 21,484	\$ 16,140	\$ 18,916		\$ 16,058
Trust Revenue	N					\$ -
Refunds and Other Correcting Transactions	N	\$ 218,752	\$ 124,353	\$ 274,792		\$ 127,794
Miscellaneous Other Revenue	Y	\$ 215,871	\$ 223,400	\$ 402,399		\$ 252,336
Total		\$ 51,275,038	\$ 47,782,223	\$ 60,805,112		\$ 60,405,929
Total Included in Base Revenue		\$ 41,617,089	\$ 43,296,251	\$ 48,249,903		\$ 50,613,628
Growth Rate			4.0%	11.4%		4.9%
Average Growth Rate		6.8%				
Growth Rate Used for Calculation		6.8%				

Actual Revenue Worksheet				Summary
	12 Months Period Prior to	12/31/2020		
Revenue Source	Base Revenue (Y/N)	Amount		
Taxes		Amount of tax collections for all taxes imposed by the government.		
Property Tax				
Property Tax	Y	\$ 14,722,800		
Sales and Gross Receipts Tax				
General Sales and Use Tax	Y	\$ -		
Selective Sales Tax				
Alcoholic Beverage	Y	\$ -		
Amusements Sales Tax	Y	\$ -		
Motor Fuels Sales Tax	Y	\$ -		
Parimutuels Tax	Y	\$ -		
Public Utilities Sales Tax	Y	\$ -		
Tobacco Products Tax	Y	\$ -		
Other Sales Tax	Y	\$ 3,253,032		
Licensing and Permit Taxes				
Alcoholic Beverage Licensing and Permits	Y	\$ 1,020		
Building/Construction Permits	Y	\$ 1,731,635		
Amusements Licensing and Permits	Y	\$ -		
Motor Vehicles Licensing and Permits	Y	\$ -		
Public Utilities Licensing and Permits	Y	\$ -		
Occupation and Business Licensing and Permits	Y	\$ 208,173		
Other Licensing and Permits	Y	\$ 1,731,544		
Income Tax				
Individual Income Tax	Y	\$ -		
Corporate Income Tax	Y	\$ -		
License and Permit Tax				
Alcoholic Beverage	Y	\$ -		
Amusements	Y	\$ -		
Motor Vehicles	Y	\$ -		

Public Utilities	Y	\$	-		
Occupational and Business Licenses	Y	\$	-		
Other Selective Sales	Y	\$	-		
Other Taxes					
Death and Gift Tax	Y	\$	-		
Documentary and Stock Transfer Tax	Y	\$	-		
Severance Tax	Y	\$	-		
Other	Y	\$	-		
Intergovernmental Revenue		Amount of revenue in form of grants, share of taxes imposed by others, PILOTs, or reimbursement for			
Intergovernmental Revenue					
From Other Local Governments	Y	\$	24,200		
From the State	Y	\$	17,448,873		
From the Federal Government	N	\$	11,968,380		
From the State and Financed from Federal Grants	N	\$	-		
Other Revenue		Amount of other revenue excluding any refunds or transfers between funds			
Utility Sales Revenue					
Water Supply System	N	\$	-		
Electric Power System	N	\$	-		
Gas Supply System	N	\$	-		
Transit or Bus System	N	\$	-		
User Charges and Fees					
Sewerage Charges	Y	\$	-		
Refuse Collection, Disposal, and Recycling Charges	Y	\$	5,374,702		
Parks and Recreation Charges	Y	\$	-		
Airports	Y	\$	-		
Hospital Charges	Y	\$	-		
Parking Facilities	Y	\$	-		
Housing Project Rentals	Y	\$	-		
Highways and Other Roads	Y	\$	-		
Sea and Inland Port Facilities	Y	\$	-		
Miscellaneous Commercial Activities Operated	Y	\$	-		
Other	Y	\$	2,772,733		

Other Revenue				
Special Assessments	Y	\$	-	
Receipts from Sale of Property and Other Capital Assets	Y	\$	314,246	
Proceeds from Issuance of Debt	N	\$	35,917	
Interest Earnings	Y	\$	2,595,082	
Fines and Forfeitures	Y	\$	298,554	
Rents	Y	\$	470,188	
Royalties	Y	\$	-	
Private Donations	Y	\$	218,629	
Sale of Retail or Wholesale Liquor	N	\$	-	
Trust Revenue	N	\$	-	
Refunds and Other Correcting Transactions	N	\$	45,431	
Miscellaneous Other Revenue	Y	\$	254,148	
Total		\$	63,469,287	
Total Actual Base Revenue		\$	51,419,559	

Removed from Revenue Loss calculation:	
Fund 2020	County Schools - pass through fund
Line 43030	Refunds
Line 43040	Reimbursements
Line 48810	Interfund Loan Proceeds
Line 41010	Fees - NSF Check
Line 43060	Settlements Insurance
All 46000 lines	Grants - Federal
Lines beginning 439	Internal Revenues

3.6. Are recipients expected to demonstrate that reduction in revenue is due to the COVID-19 public health emergency?

In the Interim Final Rule, any diminution in actual revenue calculated using the formula above would be presumed to have been “due to” the COVID-19 public health emergency. This presumption is made for administrative ease and in recognition of the broad-based economic damage that the pandemic has wrought.

3.7. May recipients use pre-pandemic projections as a basis to estimate the reduction in revenue?

No. Treasury is disallowing the use of projections to ensure consistency and comparability across recipients and to streamline verification. However, in estimating the revenue shortfall using the formula above, recipients may incorporate their average annual revenue growth rate in the three full fiscal years prior to the public health emergency.

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

3.9. How do I know if a certain type of revenue should be counted for the purpose of computing revenue loss? [5/27]

As discussed in FAQ #3.1, the Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.



Board of Commissioners

Donnie Boyd, Commissioner
Position One

Kelley Minty Morris, Commissioner
Position Two

Derrick DeGroot, Commissioner
Position Three

August 10, 2021

Governor Kate Brown
Office of the Governor
900 Court Street, STE 254
Salem, OR 97301

Governor Brown,

We write this letter to express our concerns about the mask mandate for k-12 schools for the 2021-22 school year. We are strongly opposed to this one-size-fits-all approach to public health. We believe that these decisions should be made at the local level, taking into consideration the local issues and constraints. In late June, we were assured by your office that all future COVID-19 restrictions decisions would be made at the local level.

Over this summer, many districts across the state operated summer school and enrichment programs without masking or social distancing and there were no health issues as a result. We know that children are not at significant risk from COVID, nor do they transmit it frequently. We do not believe that masking school children is the best way to prevent the spread of COVID-19.

Governor, we ask you to reconsider this decision. We believe that decisions on public health are best made at the local level by the Board of Health. As County Commissioners and as the Board of Health, we are best positioned to determine what is needed for our community to protect against the COVID virus, as well as other future epidemiological challenges.

Sincerely,

Donnie Boyd
Commissioner

Kelley Minty Morris
Chair

Derrick DeGroot
Vice Chair