



Board of Commissioners' Administrative Meeting
May 12, 2021 ~ 1:00pm ~ Room 214

5/11/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Betty Riley / SCOEDD; Randy Cox / KCEDA; Bill Gilmore / Great Basin Insurance; Leslie Barlow-Hunter / Contracts, Risk Management; Amanda Van Riper / Human Resources; Jeremy Morris / Public Works; Derrick Rowley / Fairgrounds; Vickie Noel / Finance; Jennifer Little / Public Health.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Department Request - Public Works Reclass

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

2. Department Request – Fairgrounds Maintenance Worker Reclass

Amanda Van Riper addresses the Board. Commissioner DeGroot motions. Commissioner Morris seconds. Unanimous vote. Approved.

3. Department Request – Fairgrounds Manager Reclass

Amanda Van Riper addresses the Board. Commissioner DeGroot motions. Commissioner Morris seconds. Commissioner DeGroot and Commissioner Morris vote in favor. Commissioner Boyd votes opposed. Approved.

4. Department Request - Planning Step Increase

Amanda Van Riper addresses the Board. Commissioner DeGroot motions. Commissioner Morris seconds. Unanimous vote. Approved.

5. Department Request - Public Health Temporary Employee

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

5. Bill Gilmore, Great Basin Insurance / Leslie Barlow-Hunter, Contract & Risk Management

1. Auto/Equipment Schedule And Review

Bill Gilmore and Leslie Barlow-Hunter address the Board to review the SAIF proposal to be part of the CIS Servicing Group. We would gain a 2% discount on our CIS policy but we would lose the direct safety consultant from SAIF. Commissioner DeGroot said, I like saving money but I'd like to wait. The Board agreed to wait a year and revisit it at that time. Mr. Gilmore also presented the auto and equipment schedule and review. He recommended 70 vehicles be reduced to liability only based on mileage and value. The baseline will be \$25,000. The Board was in agreement to make that change for the vehicles. On the equipment list, Mr. Gilmore recommended establishing a deductible that is above the \$10,000 and removing equipment under \$10,000 off the coverage. The Board was in agreement to make this change. Commissioner Boyd asks about an insured item on the list, a trophy. Ms. Barlow-Hunter said, I will ask Todd from the Museum about it. Commissioner Boyd asks, are we required to insure the OSU seed cleaner? Ms. Barlow-Hunter said it is through the Extension Service District. Mr. Gilmore said, that should be on OSU Extension's policy. Ms. Barlow-Hunter said, it might be being stored in one of our buildings but it should still be insured by them.

6. KCEDA - Update

Randy Cox addresses the Board to present an update on 44 current economic development projects happening in the county. Commissioner Boyd asks about the extra \$100,000.00 request. Mr. Cox responds. Commissioner Morris requests a written explanation with details on what the request would cover. Commissioner DeGroot said basically, it needs to be a high level written request laying it out. The Board would like the written request by May 21st so they can review it in their next Finance meeting on May 25th.

7. Vickie Noel - Finance

1. SCOEDD IGA, Amendment #2

Vickie Noel and Betty Riley address the Board regarding disbursement of the new round of coronavirus relief funds. Commissioner Boyd asks, how did you do the notifications to get the word out on the funding? Ms. Riley said, last time, we had our partners at the Downtown Association and the Chamber go door to door and we did Facebook advertising and online through our website. The Board agreed to have SCOEDD proceed with disbursement of the funds. The Board would like SCOEDD try to outreach to those who haven't yet received funds, prioritize and outreach to them for a couple weeks and then open to first come first served. The maximum is \$5000.00 with priority on those businesses that show willingness to improve infrastructure to accommodate outdoor seating.

2. Approval Of Department Of Treasury Agreement For ARPA Funds

Commissioner Morris motions to authorize the Chair to sign the treasury documents for the coronavirus funds. Commissioner DeGroot seconds. Unanimous vote. Approved.

8. BOCC

1. ARP Project Funding

This item tabled until the Work Session on May 13, 2021.

2. Forest Resource Advisory Committee Cat B - Lani Continue As The Appointee?

Commissioner DeGroot motions to keep Lani Hickey as the RAC representative. Commissioner Morris seconds. Unanimous vote. Approved.

3. Vax Incentives - KMM

This item tabled until the Work Session on May 13, 2021.

4. Congressionally Directed Spending Requests For FY22



This item tabled until the Work Session on May 13, 2021.

9. Other County Business

None.

10. Adjournment

2:17pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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