



Board of Commissioners' Administrative Meeting  
July 27, 2021 ~ 1:00pm ~ Room 214

7/27/2021 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To  
[www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Leslie Barlow-Hunter / Contracts, Rick Management; Vickie Noel / Finance; Jennifer Little / Public Health; Jeremy Morris / Public Works.

**3. Approve Minutes From Last Meeting**

Approved.

**4. Amanda Van Riper - Human Resources**

**1. Public Works – Exception To Policy**

Amanda Van Riper addresses the Board. Commissioner Boyd motions. Commissioner Morris seconds. Unanimous vote. Approved.

**2. Public Works – Position Reclassification Request**

Amanda Van Riper addresses the Board. Commissioner Boyd motions. Commissioner Morris seconds. Unanimous vote. Approved

**3. Tax – Bilingual Reclassification Request**

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner Boyd seconds. Unanimous vote. Approved.

**4. Public Health – FTE Increase Request**

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner Boyd seconds. Commissioner Boyd expresses his concerns about having to have bilingual speakers. Unanimous vote. Approved.

## **5. Class And Comp Memo**

Commissioner Morris reads information and motions. Commissioner DeGroot seconds. Commissioner Boyd said, I'd like to speak to the Sheriff before voting on this. Commissioner Morris withdraws the motion.

## **5. Leslie Barlow-Hunter - Contracts, Risk Management**

### **1. Heat Illness & Prevention**

Leslie Barlow-Hunter addresses the Board. The current temporarily adopted heat illness rules from OSHA state we must provide water/access to water and access to shade to our employees who work outside when the temperature reaches 85' or in the event that our building AC goes down and we choose not to send people home and our building is sitting at 100'. It excludes heat temperatures that are due to machinery a person would work with. We sent some template/sample heat illness & prevention plans out for departments. Commissioner Morris said, is your suggestion for Amanda to go out to departments? Ms. Barlow-Hunter said, we sent out a memo about a week and half ago because every supervisor needs to be aware of what to do and how to recognize heat illnesses. I also sent out OSHA training links.

We received the CIS approval and all the bond information and Bogatay is finally moving forward with the Transfer Station.

## **6. BOCC**

### **1. Letter Of Support Request From Klamath Tribes**

Commissioner DeGroot motions. Commissioner Morris seconds. Unanimous vote. Approved.

### **2. Sign Facility Inspection Memo To Dan Golden And Sheriff Kaber**

Commissioner Morris motions to sign the memo. Commissioner DeGroot seconds. Unanimous vote. Approved.

### **3. Follow Up On Vaccine Incentive Proposal**

Commissioner Morris said, I'm going to recuse myself from this item as I'm friends with the Wynne's and we exchange small gifts at the holidays.

Commissioner Boyd said, if that's a reason to recuse ourselves, I need to recuse myself then too and we won't have a quorum. We don't exchange gifts but we are friends. I think we need to get ahold of Marc and see if that is true conflict. Commissioner Boyd speaks with Marc Henderson, County Counsel

and then said I'm good, I'll stay. Commissioner DeGroot asks, this includes us getting the funding for the following round as well? Jennifer Little said, correct but it's not guaranteed. Vickie Noel reads that portion of the contract and it says, I just said not to exceed that amount. Ms. Little said, the original budget is for the \$210,000.00 because we already obligated the \$12,000 to BTS.

Commissioner Boyd asks Mr. Henderson about the vehicle give-away being a Dodge and Dodge and questions not going out for the bid process. Mr. Henderson said, we're not purchasing or acquiring these vehicles for County use. Is Wynne actually making the purchase? Ms. Noel said, yes, we'll be reimbursing them and she reads the reimbursement section of the contract. Ms. Noel explains, we signed a grant with the State of Oregon and we are hiring a contractor to provide services that we are unable to provide in our contract with the State. It is a personal services contract. Commissioner DeGroot said, I think we're ok. Commissioner DeGroot motions to sign the contract with Wynne Broadcasting. Commissioner Boyd seconds.

Commissioner DeGroot amends the motion's fiscal impact to be a \$432,458.97 expenditure (this removes the \$12,000.00 already obligated to BTS). Commissioner Boyd seconds the amendment and asks should it be half of that? Ms. Noel explains, the budget which is part of the contract is for \$208,000.00 and the verbiage in the contract says if we are awarded the second half of the grant then we will extend the promotion. Commissioner Boyd and Commissioner DeGroot vote in favor. Commissioner Morris recused herself. Approved.

#### **4. Review/Approval Of EC Works 2021-22 Infrastructure Funding Agreement**

Commissioner DeGroot said, this was sent to me to sign as my position as the Chief Elected Official on the Workforce Consortium, but I am signing it on behalf of the County. Ms. Barlow-Hunter said, it did seem like it was referring to the entire County. Vickie Noel asks, what is the program and what is the cost? Commissioner DeGroot said, I don't have an answer for that. Commissioner Morris said, how about if we have staff go through it in the upcoming week to make sure he is not obligating the County to anything.

#### **7. Other County Business**

None.

#### **8. Adjournment**

1:37pm

meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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