



Board of Commissioners Finance Meeting Agenda  
January 25, 2022 ~ 10:00am ~ Room 214

**1. Call To Order & Those Present**

**2. Approve Minutes From Last Meeting**

**3. Approval Of KCEDA Loan Document**

- Approve loan document for KCEDA at 1% interest, annual interest payments with final interest and principle payment made at the end of a 5-year term.

Documents:

[1.19.2022 KCEDA NOTE.PDF](#)

**4. Internal Service Costs 2022-23 Budget**

- Approval of Internal Service Costs. Updated ARPA funding from Commissioners to Finance.

Documents:

[INTERNAL SERVICE CHARGE ALLOCATION 2023 VS 1.0.0.PDF](#)

**5. Klamath Falls Downtown Association Funding Request**

- \$5,000 request for "Oregon Main Street Conference Sponsorship"
- \$25,000 request for "Annual Economic Development Support"

Documents:

[DOWNTOWN ASSOCIATION FUNDING REQUEST.PDF](#)

## 6. ORE-CAL Sponsorship

- \$375.00 Dues request. Paid \$375.00 in fiscal year 2020, did not pay in fiscal year 2021. General Fund Non-Dept.

Documents:

[01-03-22 OR-CAL RCD SPONSORSHIP REQUEST.PDF](#)

## 7. Chamber Of Commerce Membership

Documents:

[CHAMBER OF COMMERCE INVOICE.PDF](#)

## 8. Budget Committee Applications



- 3 applications have been received. Should we close the process and set up interviews?

## 9. Opening In Finance

- Receive help from Haley with personnel spreadsheet in Workforce

## 10. Other County Business

## 11. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: [bocc@klamathcounty.org](mailto:bocc@klamathcounty.org) Website: [www.klamathcounty.org](http://www.klamathcounty.org)

## PROMISSORY NOTE

\$749,000.00

Klamath Falls, Oregon

FOR VALUE RECEIVED, the undersigned, KLAMATH COUNTY ECONOMIC DEVELOPMENT ASSOCIATION, an Oregon Domestic Nonprofit Corporation (“**Maker**”), hereby promises to pay to the order of KLAMATH COUNTY (“**Holder**”), a Political Subdivision of the State of Oregon, at 305 Main Street, Klamath Falls, Oregon 97601, Attn: \_\_\_\_\_, or at such other place or to such other party as Holder may from time to time designate in writing, the principal sum of Seven Hundred Forty Nine Thousand and No/100 Dollars (\$749,000.00), together with interest thereon from the date of this Promissory Note (this “**Note**”) at the rate of one percent (1%) per annum as follows:

### 1. **Payment Terms.**

(a) Commencing on the first (1<sup>st</sup>) day of February, 2023, an interest only payment of Seven Thousand Four Hundred Ninety and No/100 Dollars (\$7,490.00) shall be payable. A like sum shall be payable on the first (1<sup>st</sup>) day of each February thereafter until the Maturity Date.

(b) The entire unpaid balance of this Note, together with all accrued and unpaid interest, shall be due and payable in full on the first (1<sup>st</sup>) day of February, 2027 (“**Maturity Date**”).

(c) Simple interest of one percent (1%) shall be applied to the principal sum each calendar year.

(d) This Note may be prepaid at any time prior to the Maturity Date.

2. **Default.** If any of the installment payments required by the terms hereof of by the terms of any other document securing or evidencing this Note are not paid within five (5) business days of the due date, or if the payment due on the Maturity Date is not paid when due, Holder shall commence any and all remedies available to it under the laws of the State of Oregon.

(a) If Maker fails to make any payment as required above, or fails to satisfy this Note on the Maturity Date, then interest shall commence to accrue at the rate of twelve percent (12%) per annum (“**Default Rate**”) until paid, such interest to be compounded annually.

### 3. **Costs and Expenses.**

(a) **Enforcement Expenses.** Maker agrees to pay immediately upon demand all costs and expenses incurred by Holder, including reasonable attorney fees, (i) if, after default, this Note is placed in the hands of an attorney or attorneys for collection; (ii) if Holder finds it

Promissory Note

Klamath County Economic Development Association

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necessary or desirable upon default to secure the services or advice of one or more attorneys with regard to collection of this Note against Maker or any other party liable therefore or for the protection of its right under this Note; all costs shall be reimbursed by Maker immediately upon demand.

2. **Governing Law.** This Note shall be interpreted, construed and enforced according to the laws of the state of Oregon.

**MAKER:**

KLAMATH COUNTY ECONOMIC DEVELOPMENT ASSOCIATION,  
an Oregon Domestic Nonprofit Corporation

By: \_\_\_\_\_  
Randy L. Shaw, President

Date: \_\_\_\_\_

**HOLDER:**

KLAMATH COUNTY BOARD OF COMMISSIONERS

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Commissioner

KLAMATH COUNTY INTERNAL SERVICES FOR  
FISCAL YEAR 2022-2023

Employee Count WS

E10 E11

Organizational Units	Department Number	Commissioner Liaison	Fund	Employee New Hires	Employee Terminations	Employee Continuing	Employee Part-time	Human Resource				GIS	Multimedia	Personnel Services	Personnel Services - Internal
								Percentage	Counsel Percentage	Finance Percentage	IT Allocation Percentage	Allocation Percentage	Allocation Percentage		
Treasurer	1010 Total			-	-	-	1.00	0.03%	15.35%	39.45%	0.14%	0.00%	0.00%	47,398.00	829.00
Assessor	1020 Total			2.00	1.00	9.00	-	2.55%	1.81%	0.64%	5.21%	47.00%	0.00%	847,650.00	12,872.00
Tax Collector	1030 Total			-	-	5.00	-	1.17%	2.01%	3.34%	4.30%	4.00%	0.00%	427,263.00	5,915.00
Clerk	1040 Total			-	-	4.00	-	0.94%	1.04%	1.21%	3.10%	2.00%	0.00%	340,736.00	4,635.00
Commissioners	1050 Total			-	-	3.00	-	0.70%	0.65%	0.58%	0.42%	0.00%	0.00%	343,619.00	4,295.00
Surveyor	1060 Total			-	-	1.00	-	0.23%	0.19%	0.11%	0.54%	0.00%	0.00%	42,614.00	336.00
General Administration	1510 Total			-	-	2.00	-	0.47%	0.33%	0.12%	0.60%	0.00%	0.00%	190,612.00	2,937.00
Human Resources	1515 Total			2.00	1.00	1.00	-	0.00%	0.12%	0.32%	0.86%	0.00%	0.00%	350,519.00	5,068.00
County Counsel	1520 Total			-	-	3.00	-	0.70%	1.03%	1.54%	0.95%	0.00%	0.00%	365,777.00	5,603.00
Finance	1525 Total			-	-	6.00	-	1.40%	0.86%	0.00%	1.49%	0.00%	0.00%	591,386.00	9,377.00
Information Technology	1530 Total			-	-	8.00	1.00	1.90%	1.62%	1.19%	0.00%	0.00%	0.00%	852,590.00	13,076.00
Geographic Information Systems	1535 Total			-	-	2.00	-	0.47%	0.33%	0.12%	2.20%	0.00%	0.00%	176,061.00	2,916.00
Multimedia	1540 Total			-	-	-	-	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-
Maintenance	1560 Total			1.00	-	5.00	1.00	1.38%	1.57%	1.87%	1.88%	0.00%	0.00%	485,702.00	7,462.00
District Attorney	2010 Total			5.00	3.00	15.00	-	4.66%	3.37%	1.34%	3.82%	0.00%	0.00%	1,682,460.00	25,185.00
Justice Court	2020 Total			-	1.00	2.00	-	0.55%	0.39%	0.15%	1.03%	0.00%	0.00%	195,940.00	2,426.00
Sheriff	2030 Total			9.00	7.00	84.00	6.00	22.08%	16.28%	7.15%	25.46%	0.00%	0.00%	9,191,466.00	140,154.00
Animal Control	2040 Total			-	-	-	-	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-
Juvenile	2050 Total			19.00	19.00	21.00	14.00	10.22%	6.96%	1.83%	1.79%	0.00%	0.00%	1,939,265.00	29,208.00
Community Corrections	2060 Total			1.00	4.00	29.00	-	7.28%	6.22%	4.55%	8.51%	0.00%	0.00%	3,559,152.00	51,553.00
moved to Sheriff this year															
Emergency Management	2080 Total			-	-	-	-	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-
State Courts	2090 Total			-	-	-	-	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-
Public Works	3010 Total			5.00	6.00	40.00	1.00	10.77%	13.12%	16.83%	6.69%	24.00%	0.00%	4,691,689.00	72,176.00
Drainage Service District	3020 Total			-	-	-	-	0.00%	0.28%	0.71%	0.00%	0.00%	0.00%	-	-
Solid Waste	3030 Total			3.00	5.00	20.00	-	5.62%	5.20%	4.55%	2.26%	0.00%	0.00%	1,762,970.00	31,691.00
Public Health	4010 Total			5.00	5.00	14.00	3.00	4.66%	3.51%	1.71%	5.17%	3.00%	0.00%	1,793,794.00	28,539.00
Mental Health - Admin	4050 Total			-	-	-	-	0.00%	0.08%	0.21%	0.00%	0.00%	0.00%	-	-
Mental Health - DD	4050 Total			9.00	4.00	20.00	-	6.63%	4.82%	1.97%	5.01%	0.00%	0.00%	1,856,475.00	28,085.00
Veterans	4070 Total			-	-	3.00	-	0.70%	0.56%	0.33%	0.81%	0.00%	0.00%	263,668.00	4,303.00
Library Service District	5010 Total			7.00	5.00	18.00	26.00	6.55%	4.83%	2.11%	9.45%	0.00%	0.00%	1,709,494.00	26,149.00
Law Library	5015 Total			1.00	1.00	-	-	0.26%	0.18%	0.05%	0.24%	0.00%	0.00%	29,453.00	615.00
Museum	5020 Total			2.00	3.00	4.00	5.00	1.66%	1.25%	0.59%	2.29%	0.00%	0.00%	382,556.00	5,939.00
Parks	5025 Total			-	-	1.00	-	0.23%	0.19%	0.12%	0.00%	0.00%	0.00%	100,000.00	1,447.00
Fairgrounds	5030 Total			-	2.00	6.00	-	1.56%	1.42%	1.20%	0.95%	0.00%	0.00%	548,179.00	9,013.00
Planning	6020 Total			-	-	3.00	-	0.70%	0.51%	0.20%	0.60%	3.00%	0.00%	274,223.00	4,309.00
Building	6030 Total			3.00	1.00	8.00	1.00	2.52%	2.43%	2.27%	3.45%	13.00%	0.00%	1,561,491.00	23,613.00
On-Site	6040 Total			-	-	2.00	-	0.47%	0.40%	0.31%	0.28%	3.00%	0.00%	276,608.00	4,015.00
Code Enforcement	6050 Total			-	-	3.00	-	0.70%	0.50%	0.18%	0.41%	1.00%	0.00%	233,863.00	3,266.00
Watermaster	7020 Total			-	-	1.00	-	0.23%	0.16%	0.05%	0.09%	0.00%	0.00%	79,412.00	1,144.00
OSU Extension	7030 Total			-	-	-	-	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-
Extension Service District	7050 Total			-	-	-	-	0.00%	0.43%	1.11%	0.00%	0.00%	0.00%	-	-
Equal to Internal Svc Funds 20-21 Transfer	Grand Total			74.00	69.00	343.00	59.00	100.00%	100.00%	100.00%	100.00%	100.00%	0.00%	37,194,085.00	568,151.00

**KLAMATH COUNTY INTERNAL SERVICES FOR  
FISCAL YEAR 2022-2023**

*use budgeted data from Budget Status report from last prior closed year, ie 2020-21 for this report  
for 7xxx funds, use Trust Agency worksheet - actuals, not budget*

Organizational Units	Department Number	E20	E21	E30	E40-41	E70	E80					General	
		Materials & Services	Materials & Services - Internal	Capital Outlay	Debt Service	Transfers	Contingency	Reserves	Total	Prior Year Total	Administration	Human Resources	
Treasurer	1010 Total	62,489,985.71	409,723.88	-	-	-	-	171,761.37	63,119,697.96	61,901,849.71	6,935.00	128.00	
Assessor	1020 Total	131,510.00	225,467.00	-	-	30,000.00	-	-	2,541,104.90	1,244,843.00	6,936.00	12,587.00	
Tax Collector	1030 Total	3,185,797.77	78,770,576.34	-	-	1,675,524.00	-	1,159,338.91	85,224,415.02	81,292,429.52	6,936.00	5,780.00	
Clerk	1040 Total	1,482,146.24	123,213.00	-	-	94,007.00	-	223,780.00	2,268,517.24	1,850,446.90	6,935.00	4,624.00	
Commissioners	1050 Total	567,274.00	39,918.00	-	-	-	4,000.00	11,500.00	970,606.00	827,791.00	6,935.00	3,468.00	
Surveyor	1060 Total	136,073.00	50,701.00	100.00	-	1,000.00	-	1,142,100.00	1,372,924.00	1,339,884.00	6,936.00	1,156.00	
General Administration	1510 Total	2,299.00	21,854.00	-	-	-	-	-	217,702.00	210,941.00	-	2,312.00	
Human Resources	1515 Total	152,801.00	32,587.00	-	-	-	-	-	540,975.00	495,600.00	6,935.00	-	
County Counsel	1520 Total	1,825,829.00	121,712.00	-	-	55,603.00	194,525.00	4,876,613.00	7,445,662.00	6,487,653.00	6,935.00	3,468.00	
Finance	1525 Total	8,881,795.00	574,264.00	494,950.00	288,593.00	21,459,663.00	2,489,878.00	7,707,677.00	42,497,583.00	39,854,602.00	6,936.00	6,936.00	
Information Technology	1530 Total	752,039.00	93,935.00	245,000.00	-	15,000.00	18,805.00	10,000.00	2,000,445.00	1,617,327.00	6,936.00	9,376.00	
Geographic Information Systems	1535 Total	20,601.00	40,818.00	-	-	-	-	-	240,396.00	307,170.00	-	2,312.00	
Multimedia	1540 Total	-	-	-	-	-	-	-	-	-	-	-	
Maintenance	1560 Total	1,466,680.00	60,089.00	375,000.00	-	147,469.00	494,713.00	2,128,196.00	5,165,311.00	4,947,209.00	6,935.00	6,807.00	
District Attorney	2010 Total	298,296.00	171,944.00	-	-	141,766.00	-	-	2,319,651.00	2,373,520.00	6,936.00	22,991.00	
Justice Court	2020 Total	48,800.00	31,650.00	-	-	-	-	-	278,816.00	278,959.00	6,936.00	2,697.00	
Sheriff	2030 Total	1,696,945.00	1,843,974.00	-	-	430,699.00	15,000.00	144,867.00	13,463,105.00	13,287,819.58	6,936.00	109,052.00	
Animal Control	2040 Total	-	-	-	-	-	-	-	-	-	6,936.00	-	
Juvenile	2050 Total	160,231.00	326,154.00	750,000.00	-	46,933.00	-	-	3,251,791.00	3,006,438.00	6,935.00	50,477.00	
Community Corrections	2060 Total	2,396,812.00	995,207.00	268,578.00	-	431,861.00	550,990.00	797,238.00	9,051,391.00	9,132,389.00	6,935.00	35,963.00	
moved to Sheriff this year													
Emergency Management	2080 Total	-	-	-	-	-	-	-	-	-	-	-	
State Courts	2090 Total	-	385,920.00	-	-	-	-	-	385,920.00	378,444.00	-	-	
Public Works	3010 Total	14,055,149.00	1,581,532.00	6,080,370.00	-	1,312,000.00	531,065.00	68,755,495.00	97,079,476.00	100,819,018.00	6,936.00	53,170.00	
Drainage Service District	3020 Total	446,800.00	197,712.00	-	-	-	685,488.00	1,870,000.00	3,200,000.00	2,900,000.00	6,935.00	-	
Solid Waste	3030 Total	3,812,969.00	510,175.00	1,053,063.00	-	59,234.00	519,152.00	7,557,864.00	15,307,118.00	16,239,709.00	6,935.00	27,743.00	
Public Health	4010 Total	793,862.00	264,641.00	73,100.00	-	-	46,346.00	35,996.00	3,036,278.00	2,643,353.00	6,935.00	22,991.00	
Mental Health - Admin	4050 Total	20,000.00	4,890.00	-	-	66,000.00	250,000.00	208,810.00	549,700.00	904,200.00	-	-	
Mental Health - DD	4050 Total	219,600.00	161,587.00	-	-	-	1,053,820.00	1,125,071.00	4,444,638.00	4,372,619.00	6,936.00	32,752.00	
Veterans	4070 Total	107,221.00	51,841.00	60,000.00	-	30,968.00	55,478.00	-	573,479.00	447,347.00	6,936.00	3,468.00	
Library Service District	5010 Total	930,920.00	2,252,018.00	230,000.00	-	198,415.00	272,785.00	1,797,135.00	7,416,916.00	7,856,195.00	6,936.00	32,367.00	
Law Library	5015 Total	36,650.00	15,733.00	-	-	-	9,194.00	179,465.00	271,110.00	283,077.00	-	1,284.00	
Museum	5020 Total	246,801.00	83,811.00	87,000.00	-	40,000.00	179,838.00	299,380.00	1,325,325.00	1,047,262.00	6,936.00	8,220.00	
Parks	5025 Total	69,152.00	9,960.00	21,100.00	-	1,500.00	322.00	243,784.00	447,265.00	473,847.00	6,936.00	1,156.00	
Fairgrounds	5030 Total	897,390.00	98,888.00	-	218,204.00	94,000.00	146,761.00	365,796.00	2,378,231.00	2,079,292.00	6,935.00	7,706.00	
Planning	6020 Total	37,468.00	41,481.00	-	-	-	-	32,875.00	390,356.00	498,425.00	6,936.00	3,468.00	
Building	6030 Total	1,102,300.04	212,806.85	100.00	-	260,000.00	678,057.00	2,295,400.00	6,133,767.89	6,269,205.12	6,936.00	12,459.00	
On-Site	6040 Total	82,100.00	32,859.00	40,000.00	-	30,000.00	55,582.00	53,450.00	574,614.00	467,754.00	6,935.00	2,312.00	
Code Enforcement	6050 Total	9,737.00	65,832.00	-	-	39,616.00	-	430.00	352,744.00	369,564.00	6,936.00	3,468.00	
Watermaster	7020 Total	4,148.00	17,784.00	-	-	-	-	-	102,488.00	97,735.00	6,935.00	1,156.00	
OSU Extension	7030 Total	-	-	-	-	-	-	-	-	-	-	-	
Extension Service District	7050 Total	796,714.00	60,171.00	460,979.00	-	273,228.00	229,243.00	-	1,820,335.00	1,796,900.00	6,936.00	-	
Equal to Internal Svc Funds 20-21 Transfer	<b>Grand Total</b>	109,364,895.76	89,983,429.07	10,239,340.00	506,797.00	26,934,486.00	8,481,042.00	103,194,022.28	387,759,854.01	380,400,817.83	228,874.00	493,854.00	

KLAMATH COUNTY INTERNAL SERVICES FOR  
FISCAL YEAR 2022-2023

Organizational Units	Department Number	County Counsel	Finance	Information Technology	GIS	Total	Prior Year Allocation	Change from Previous Allocation
Treasurer	1010 Total	59,672.00	371,792.00	1,554.00	-	440,081.00	388,208.00	51,873.00
Assessor	1020 Total	7,016.00	6,000.00	57,794.00	94,497.00	184,830.00	167,115.00	17,715.00
Tax Collector	1030 Total	7,821.00	31,442.00	47,699.00	8,042.00	107,720.00	93,813.00	13,907.00
Clerk	1040 Total	4,051.00	11,396.00	34,388.00	4,021.00	65,415.00	58,949.00	6,466.00
Commissioners	1050 Total	2,540.00	5,439.00	4,659.00	-	23,041.00	21,664.00	1,377.00
Surveyor	1060 Total	727.00	1,069.00	5,990.00	-	15,878.00	15,036.00	842.00
General Administration	1510 Total	1,296.00	1,147.00	6,656.00	-	11,411.00	9,087.00	2,324.00
Human Resources	1515 Total	480.00	2,992.00	9,540.00	-	19,947.00	19,188.00	759.00
County Counsel	1520 Total	-	14,517.00	10,538.00	-	35,458.00	32,856.00	2,602.00
Finance	1525 Total	3,336.00	-	16,528.00	-	33,736.00	31,714.00	2,022.00
Information Technology	1530 Total	6,305.00	11,197.00	-	-	33,814.00	29,828.00	3,986.00
Geographic Information Systems	1535 Total	1,299.00	1,169.00	24,404.00	-	29,184.00	27,721.00	1,463.00
Multimedia	1540 Total	-	-	-	-	-	-	-
Maintenance	1560 Total	6,105.00	17,655.00	20,855.00	-	58,357.00	53,824.00	4,533.00
District Attorney	2010 Total	13,084.00	12,620.00	42,375.00	-	98,006.00	90,115.00	7,891.00
Justice Court	2020 Total	1,531.00	1,455.00	11,426.00	-	24,045.00	23,679.00	366.00
Sheriff	2030 Total	63,257.00	67,383.00	282,426.00	-	529,054.00	491,928.00	37,126.00
Animal Control	2040 Total	-	-	-	-	6,936.00	6,757.00	179.00
Juvenile	2050 Total	27,040.00	17,220.00	19,856.00	-	121,528.00	116,204.00	5,324.00
Community Corrections	2060 Total	24,168.00	42,849.00	94,400.00	-	204,315.00	199,641.00	4,674.00
moved to Sheriff this year								
Emergency Management	2080 Total	-	-	-	-	-	-	-
State Courts	2090 Total	-	-	-	-	-	-	-
Public Works	3010 Total	50,997.00	158,559.00	74,211.00	48,254.00	392,127.00	375,197.00	16,930.00
Drainage Service District	3020 Total	1,079.00	6,732.00	-	-	14,746.00	11,959.00	2,787.00
Solid Waste	3030 Total	20,214.00	42,849.00	25,070.00	-	122,811.00	119,203.00	3,608.00
Public Health	4010 Total	13,639.00	16,094.00	57,350.00	6,032.00	123,041.00	111,752.00	11,289.00
Mental Health - Admin	4050 Total	320.00	1,998.00	-	-	2,318.00	4,281.00	(1,963.00)
Mental Health - DD	4050 Total	18,737.00	18,608.00	55,575.00	-	132,608.00	103,898.00	28,710.00
Veterans	4070 Total	2,161.00	3,076.00	8,985.00	-	24,626.00	22,861.00	1,765.00
Library Service District	5010 Total	18,754.00	19,866.00	104,828.00	-	182,751.00	190,921.00	(8,170.00)
Law Library	5015 Total	689.00	448.00	2,662.00	-	5,083.00	4,262.00	821.00
Museum	5020 Total	4,846.00	5,566.00	25,403.00	-	50,971.00	48,368.00	2,603.00
Parks	5025 Total	739.00	1,142.00	-	-	9,973.00	9,953.00	20.00
Fairgrounds	5030 Total	5,522.00	11,323.00	10,538.00	-	42,024.00	42,483.00	(459.00)
Planning	6020 Total	1,965.00	1,853.00	6,656.00	6,032.00	26,910.00	22,795.00	4,115.00
Building	6030 Total	9,426.00	21,414.00	38,270.00	26,137.00	114,642.00	104,799.00	9,843.00
On-Site	6040 Total	1,574.00	2,879.00	3,106.00	6,032.00	22,838.00	21,188.00	1,650.00
Code Enforcement	6050 Total	1,938.00	1,684.00	4,548.00	2,011.00	20,585.00	19,551.00	1,034.00
Watermaster	7020 Total	636.00	497.00	998.00	-	10,222.00	9,855.00	367.00
OSU Extension	7030 Total	-	-	-	-	-	-	-
Extension Service District	7050 Total	1,678.00	10,464.00	-	-	19,078.00	17,241.00	1,837.00
<i>Equal to Internal Svc Funds 20-21 Transfer</i>	<b>Grand Total</b>	384,642.00	942,394.00	1,109,288.00	201,058.00	3,360,110.00	3,117,894.00	(242,216.00)



**KLAMATH COUNTY INTERNAL SERVICES FOR  
FISCAL YEAR 2022-2023**

Organizational Units	Department Number	
Treasurer	1010 Total	13%
Assessor	1020 Total	-
Tax Collector	1030 Total	15%
Clerk	1040 Total	11%
Commissioners	1050 Total	6%
Surveyor	1060 Total	6%
General Administration	1510 Total	26%
Human Resources	1515 Total	4%
County Counsel	1520 Total	8%
Finance	1525 Total	6%
Information Technology	1530 Total	13%
Geographic Information Systems	1535 Total	5%
Multimedia	1540 Total	#DIV/0!
Maintenance	1560 Total	8%
District Attorney	2010 Total	9%
Justice Court	2020 Total	2%
Sheriff	2030 Total	8%
Animal Control	2040 Total	3%
Juvenile	2050 Total	5%
Community Corrections	2060 Total	2%
moved to Sheriff this year		
Emergency Management	2080 Total	#DIV/0!
State Courts	2090 Total	#DIV/0!
Public Works	3010 Total	5%
Drainage Service District	3020 Total	23%
Solid Waste	3030 Total	3%
Public Health	4010 Total	10%
Mental Health - Admin	4050 Total	-46%
Mental Health - DD	4050 Total	28%
Veterans	4070 Total	8%
Library Service District	5010 Total	-4%
Law Library	5015 Total	19%
Museum	5020 Total	5%
Parks	5025 Total	0%
Fairgrounds	5030 Total	-1%
Planning	6020 Total	18%
Building	6030 Total	9%
On-Site	6040 Total	8%
Code Enforcement	6050 Total	5%
Watermaster	7020 Total	4%
OSU Extension	7030 Total	#DIV/0!
Extension Service District	7050 Total	11%
<i>Equal to Internal Svc Funds 20-21 Transfer</i>	Grand Total	

## Vickie Noel

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**From:** Kelley Minty Morris  
**Sent:** Thursday, January 6, 2022 5:21 PM  
**To:** Vickie Noel  
**Subject:** Fwd: KFDA Support

Can we stick this on the next Finance meeting agenda? Thanks!

Kelley Minty Morris  
Klamath County Commissioner

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**From:** W Darin Rutledge, Executive Director <darin@downtownklamathfalls.org>  
**Sent:** Thursday, January 6, 2022, 4:35 PM  
**To:** Kelley Minty Morris  
**Subject:** KFDA Support

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, Commissioner! Per our recent conversation, please consider the following requests for support for Klamath Falls Downtown Association.

### **Item 1: Oregon Main Street Conference Sponsorship**

In late 2020, Oregon Main Street announced that Klamath Falls had been awarded the honor of hosting the biannual Oregon Main Street Conference in October 2021. The conference hosts Main Street Managers and board members, local government officials, planners, and others interested in downtown revitalization. The conference typically hosts approximately 200-250 visitors for three days. Unfortunately, COVID-19's mid-2021 surge caused the conference to be canceled. Oregon Main Street's host agency, Oregon Parks & Recreation Department, agreed to fund the conference in its off year (2022) and again invited Klamath Falls to host. The conference will take place October 5-7, 2022 and will be based in downtown. While there is a budget for the conference, KFDA is recruiting sponsors to help offset expenses and to provide an above-and-beyond experience for conference visitors, including post-conference expeditions to Crater Lake, etc. We expect to recruit a mix of sponsors from local government, corporate and community/economic development agencies, and we would be honored if Klamath County joined the City of Klamath Falls as a local government sponsor at \$5,000.

### **Item 2: Annual Economic Development Support**

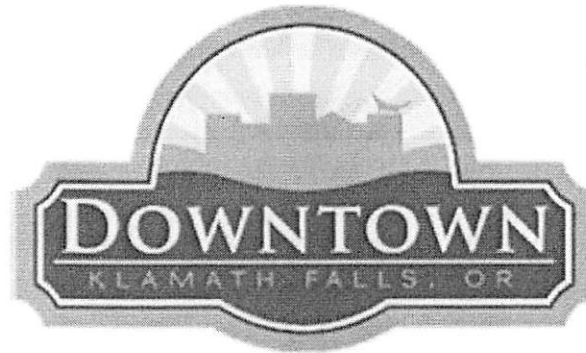
Klamath County has been a consistent supporter of specific KFDA projects through contributions to our business plan competition and through Klamath County Tourism grants to support the Klamath Piano Project and our Downtown Hanging Flower baskets. Additionally, Klamath County joined KFDA as a Champion-level member in 2021. There is no doubt that Klamath County has supported KFDA and the work we do, and we very much appreciate that. That said, we believe there are additional benefits that are created through the work we do that positively impact Klamath County's image and economic vitality, creating a significant impact to Klamath County's economic success. Additionally, Klamath County's multiple properties in downtown are exempt from local tax and the Downtown Economic Improvement District, both of which provide funding for some of our work. We propose that Klamath County consider consolidating its project and membership support into an annual economic development investment to Klamath Falls Downtown

Association. An annual investment of \$25,000 would be focused on bolstering programs that create visible, tangible impacts such as downtown seasonal flowers, signage, banners, public art, and facade & building improvement grants.

Please let me know if there is any additional information I can provide for you.

Thank you!

**W. Darin Rutledge, Executive Director**  
Klamath Falls Downtown Association  
205 Riverside Drive, Suite F  
Klamath Falls, Oregon 97601  
[darin@downtownklamathfalls.org](mailto:darin@downtownklamathfalls.org)  
541.539.6212





Ore-Cal Resource Conservation &  
Development Area Council  
P.O. Box 383  
Yreka, California 96097  
Email: [orecal-director@cot.net](mailto:orecal-director@cot.net)  
530-643-6574 cell

**“Ore-Cal’s mission is to increase the vitality of our natural resource-based communities.”**

Dear Friend of Ore-Cal RC&D Council,

January 1, 2022

Thanks to supporters like the Klamath County Board of Supervisors, 2021 was, despite Covid shut downs a very busy and successful year for Ore-Cal RC&D. With your continued support we will continue to complete our mission: "to increase the vitality of our natural resource-based communities.

**We held your sponsorship amount at \$375.00 for county governments (See Attached Form). Please fill out the attached form and send it in along with your sponsorship check today so we can continue our work in the county.**

Ore-Cal continues to listen and assist individuals, agencies and organizations.

- Facilitation and project development to create the Tri-State Watershed Improvement Partnership (T-WIP) while engaging agencies, nonprofits, and landowners from three states and five counties (Lake & Klamath in Oregon and Siskiyou, western Modoc and western Shasta Counties). T-WIP aims to improve habitat through juniper management to increase Mule Deer, Elk and Antelope herds, while improving grazing, water quantity and quality across the eastern high desert areas we serve.
- SiskiyouWorks is a linchpin project of Ore-Cal bringing a collective impact to workforce creation and training, education k-14 and business and industry partners in a collaborative working partnership. Going into our third year we continue to support education, workforce, and economic strengthening.
- Assisting Newell Community Water District in applying for funding to deepen the current well to avoid loss of water to the community in current and future droughts.
- Completion of the Butte Valley Community Center Addition (2020) project combining grants from 4 foundations with a powerful volunteer workforce. The project was completed on time, underbudget and with many additional features we added due to savings created by the volunteers of the Dorris Lions Club. Currently applying for funding to install battery backup systems for grid down disaster relief events.
- Road 31 Fuel Break, a fuels reduction project to protect the national forest and one of our largest employers, Mt. Shasta Ski Park.
- Thank you for your time and consideration to join our broad-based community collaborative team effort! We sincerely appreciate your support and look forward to working together to help make our region flourish.

Sincerely,

George Jennings, Executive Director

**RECEIVED**

**JAN 03 2022**

# Ore-Cal Resource Conservation & Development Area Council Sponsorship Form – 2022

YES! Klamath County, OR would like to renew/start our sponsorship of *Ore-Cal RC&D Area Council*.

We have enclosed our sponsorship contribution of \$375 based on the Suggested Annual Dues schedule below.

### Annual Dues – Fiscal Year 2022

**County \$375.00** Non Profits/Special District/Chambers of Commerce:  
\$100.00

~~Cities: Based on Population 100 – 2,500: \$165.00 — 2,501 – 5,000 \$195.00  
5,001 – 10,000: \$225.00 — 10,001 – 15,000: \$260.00 — 15,001+: \$300.00~~

**Individual membership:** \$75.00

**Your contact information is important to us.**

Your Organization's name: \_\_\_\_\_

Address: \_\_\_\_\_  
  Street/P.O. Box    City    State    Zip

(        ) \_\_\_\_\_                      (        ) \_\_\_\_\_    \_\_\_\_\_ \_\_\_\_\_  
            Telephone    Fax    Email Address

The designated representative for \_\_\_\_\_ organization is:

\_\_\_\_\_    \_\_\_\_\_ \_\_\_\_\_  
  Name    Title

Address: \_\_\_\_\_  
  Street/P.O. Box    City    State    Zip

(        ) \_\_\_\_\_                      (        ) \_\_\_\_\_    \_\_\_\_\_ \_\_\_\_\_  
            Telephone    Fax    Email Address

Your Organizational meetings are held:

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_ \_\_\_\_\_  
Example: “Third Wednesday of the Month”    Time    Location

Please mail check to: Ore-Cal RC&D Council    P.O. Box 383   Yreka, CA 96097



Ore-Cal RC&D Area Council Fee for Service Invoice

PO Box 383  
Yreka, CA 96097

Phone: 530-643-6574  
E-mail: ore-cal-director@cot.net

Please Make Check Payable to: Ore-Cal RC&D Area Council

Bill To:

Mail To:

Klamath County  
305 Main Street  
Klamath Falls, OR 97601  
Attn: Commissioner  
Kelley Minty Morris

Ore-Cal Resource Conservation & Development Area Council  
P.O. Box 383  
Yreka, CA 96097

Bid Date		Invoice # 1184	Due and payable upon receipt.		Terms	Tax ID--501c3 68-0323502
01/01/2022						

Quantity	Item	Units	Description			Total
1	Annual Sponsor Fee		Annual Sponsor Fee to Ore-Cal Resource Conservation and Development area Council			<b>\$375.00</b>

Received by:

\*\*\*\*

Date:

Subtotal	<b>\$375.00</b>
Tax	
Shipping	
Miscellaneous	
Balance Due	<b>\$375.00</b>

Klamath County Chamber of Commerce  
 205 Riverside Drive, Suite A  
 Klamath Falls, OR 97601  
 Tel 541-884-5193  
 E-Mail Reception@Klamath.org



INVOICE 468 PO NUMBER 1/1/2022

BILL TO MESSAGE

Klamath County  
 Haley Huffman  
 305 Main Street  
 Klamath Falls, OR 97601

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Membership Billing Annual	1,175.00	1,175.00
	SUBTOTAL		1,175.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	<b>TOTAL</b>		<b>1,175.00</b>
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	<b>TOTAL DUE BY 1/1/2022</b>		<b>1,175.00</b>

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
1,175.00	0.00	0.00	0.00	1,175.00

[Submit payment online here](#)