



Board of Commissioners Work Session Agenda
January 25, 2023 ~ 10:00am ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Carisa Hetich, Red Cross - Hurrigan Ian & Wildfire Season Recap

4. Kat Rutledge - Klamath IDEA Update

5. Heather Harter - Chamber Of Commerce

1. Job Fair Funding Request

6. Leslie Barlow-Hunter - Contracts, Risk Management


1. Annual Safety Committee Report


Documents:

[SAFETY COMMITTEE COMMISSIONERS REPORT.PDF](#)

7. Time Certain 11:00am - Livestock Hearing/Lusby Vs Ingersoll

8. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator

at 541-883-4296  at least 48 hours in advance of the scheduled meeting.
Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601
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Klamath County

Safety/Risk Management

Memo

To: Klamath County Board of Commissioners
From: ***Leslie Barlow-Hunter, Contract & Risk Manager***
Date: January 25, 2023

The Safety Committee was asked to complete a questionnaire sent to them about the overall effectiveness of the Safety Committee meetings and its procedures. The survey showed an overall agreement that the Safety Committee is functioning well, safety concerns are being dealt with by management, departments are confident in completing safety investigations following an incident/accident/injury, and the departments are taking safety seriously. Most of the responses from the Safety Committee members stated they felt the safety committee meetings were fairly or very effective. However, they feel the lack of member participation stems mostly from redundant claims. The Safety Committee will continue doing both types of meetings, in-person and virtual. Consensus seems that having some virtual meetings will help increase the attendance to the meetings, especially for outlying areas, and for members that are unable to leave the office or drive for County business, therefore limiting some exposure to accidents and injuries in wintery type conditions. However, in-person meeting for trainings and presenters receive better attendance than assigning the trainings for the members to complete. Virtual meetings also allow for the meetings to be recorded and placed on the website for everyone to access the full meeting. One member voiced concern on the questionnaire that the minutes were no longer able to be printed and shared. However, a few months back another member requested that the minutes be both recorded and typed for employee convenience. I immediately started doing this and uploading both versions to the Risk website.

Departments individual safety procedures and investigation procedures could be a possible contributing factor to reoccurring incidents, accidents and injuries, as well as the late responses to major injury investigations that are required to be reported to OSHA and/or SAIF. I feel departments are not investigating incidents, accidents and injuries for a root cause of the incident, leaving it open to possibly be a reoccurring event.

Risk Management encourages all departments committee members to appoint a person to fill in for them if they cannot attend the monthly meetings to ensure that every department will have a representative at every meeting. Sharing responsibility of completing quarterly inspections and safety committee attendance will help ensure that multiple people within a department are aware and trained for safety inspections and investigations. In turn, the representatives need to share with their department anything pertinent they learn in the meetings and ensure everyone knows where to find and access the safety meeting minutes.

Below is a summary of claims from January 1, 2022 to December 31, 2022.

31 - Accidents/Incidents Filed
31 – Injury/Workers Compensation Claims
23 - 801's Filed

The above stats reflect our claims filed in 2022 compared to the totals for 2021, as shown below.

47 - Accidents/Incidents Filed
34 – Injury/Workers Compensation Claims
24 - 801's Filed (3 of which were not reported within the required timely manner set by OSHA)

Below is a comparison by department of claims for 2022 compared to 2021:

2022 vs 2021 Departmental Breakdown of Accident/Incident Claims Filed			
2022	Total	2021	Total
Sheriff's Office-Jail	3	Sheriff's Office-Jail	2
Sheriff's Office-Patrol	12	Sheriff's Office-Patrol	10
Sheriff's Office-Admin.		Sheriff's Office-Admin.	1
Sheriff's Office-AC		Sheriff's Office-AC	1
Public Works-Road	11	Public Works-Road	18
Public Works-Weed		Public Works-Weed	3
MH-DD	1	MH-DD	1
Maintenance		Maintenance	1
Library-Chiloquin		Library-Chiloquin	
Library-Main		Library-Main	1
Government Center		Government Center	
Community Dev.-SW	1	Community Dev.-SW	4
Community Dev.-Building		Community Dev.-Building	
Museum-Main		Museum-Main	1
Museum-Baldwin		Museum-Baldwin	
Community Corrections		Community Corrections	2
IT		IT	
Public Health	1	Public Health	
Fairgrounds	1	Fairgrounds	1
Juvenile	1	Juvenile	

2022 vs 2021 Departmental Breakdown of Workers Compensation Claims Filed					
2022	Total	801	2021	Total	801
Sheriff's Office-Jail	8	6	Sheriff's Office-Jail	4	2
Sheriff's Office-Patrol	6	5	Sheriff's Office-Patrol	6	5
Sheriff's Office-AC			Sheriff's Office-AC	1	1
Sheriff's Office-CS	3	2	Sheriff's Office-CS		
Public Works-Road	9	4	Public Works-Road	9	6
CDD-SW	3	1	CDD-SW	2	2
CDD-On-Site			CDD-On-Site	1	0
Community Cor.	1	0	Community Cor.	2	2
Library			Library	1	0
MH-DD	1	1	MH-DD	4	4
Assessor			Assessor		
CDD-CE	1	0	CDD-CE		
CDD-Building	3	1	CDD-Building		
Treasure			Treasure	1	0
District Attorney			District Attorney	4	2
Fairgrounds	1	1	Fairgrounds		
Juvenile	1	1	Juvenile	3	3

2022 Monthly Safety Committee Meeting Attendance. When assigned Safety training many did not complete the training. 9 Meetings held and 1 Trainings

<u>Department</u>	<u># of Meetings/Trainings Attended</u>
Human Resources/Risk/CC	9 meetings 1 Trainings
Library	8 meetings 1 Trainings
District Attorney	8 meetings 0 Trainings
CDD Parks & Solid Waste	1 meetings 1 Trainings
CDD	6 meetings 0 Trainings
IT	7 meetings 0 Trainings
PW- Road	7 meetings 1 Trainings
PW-Weed/Admin	6 meetings 0 Trainings
Veterans	7 meetings 1 Trainings
MHDD	8 meetings 1 Trainings
Clerks & Elections	7 meetings 1 Trainings
Museum	5 meetings 1 Trainings
Public Health	2 meetings 1 Trainings
Juvenile	4 meetings 1 Trainings
Community Corrections	6 meetings 0 Trainings
Fairgrounds	3 meetings 1 Trainings
Maintenance	5 meetings 1 Trainings
Assessor	7 meetings 1 Trainings
Tax	4 meetings 0 Trainings
BOCC	9 meetings 1 Trainings
Sheriff's Office (Patrol, Jail, Animal Control, Emergency Management & Volunteer)	3 meetings 0 Trainings
Finance	9 meetings 1 Trainings
Justice Court	0 meetings 0 Trainings