



Board of Commissioners Business Meeting Agenda
October 24, 2023 ~ 1:00pm ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Agenda Deletions/Additions

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The October 17, 2023 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Recommended Motion: Approve the minutes as presented.
Fiscal Impact is None.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Public Hearings

1. TIME CERTAIN 1:15PM - In The Matter Of Holding A Public Hearing On Proposed Supplemental Budget Resolutions For Klamath County Budget For Fiscal Year 2023-2024. Vickie Noel - Finance

Background: The purpose of the hearing is to discuss the proposed supplemental budget resolutions for Klamath County's budget for the fiscal year 2023-2024 as advertised. Time certain 1:15 pm.

Recommended Motion: Hold the hearing on the proposed supplemental budget of Klamath County for fiscal year 2023-2024. Fiscal impact: \$291.16 expenditure to the Finance budget for publication costs.

Documents:

[10-24-2023 BOCC AGENDA ITEM SUMMARY PAGE HEARING.PDF](#)

1.1. In The Matter Of The Adoption Of A Supplemental Budget Within The Fairgrounds Fund. Vickie Noel - Finance

Background: The Fairgrounds began construction on the RV park expansion project in fiscal year 2023 and was granted an interfund loan from County General Fund Reserve. This supplemental budget increases capital outlay and beginning fund balance to account for the carryover of the loan and expenditures that were not completed in the 2023 fiscal year. This supplemental budget also increases Overtime and Contract Personnel services for higher than anticipated costs during the County Fair.

Recommended Motion: The Board of

Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2023-2024 as outlined in the attached documents. Fiscal Impact: \$2,230,000.00 increase in revenues and expenditures within the Fairgrounds operating fund.

Documents:

[10-24-2023 SUPPLEMENTAL BUDGET SUMMARY PAGE.PDF](#)

1.2. In The Matter Of The Adoption Of A Supplemental Budget Within The District Attorney Special Revenue Fund And The General Fund – District Attorney’s Office. Vickie Noel - Finance

Background: The District Attorney’s Office received a Specialty Court Grant Award in September of 2023. It was unclear whether this award was going to materialize during budget preparations leaving the sub-department in the Special Revenue fund with a zero balance. This supplemental budget creates the budget for this award.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2023-2024 as outlined in the attached documents. Fiscal Impact: \$143,180.00 increase in revenues and expenditures within the District Attorney’s Special Revenue fund. There is also a transfer of \$71,626 from the award into the General Fund – District Attorney’s Office.

Documents:

[10-24-2023 SUPPLEMENTAL BUDGET SUMMARY PAGE.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Accepting The Quote To Upgrade The County Firewall Device. – Jessica Chastain, IT Director

Background: The County firewall device is end of life; therefore, we need to purchase an upgraded device with support. We received three quotes of the following:

Vendor	Total Fiscal Impact
Insight	\$15,369
Blueally	\$16,950
CDW-G	\$17,072.34

The department would like to move forward with purchasing the hardware and support from Insight, with the total cost of hardware and three years support of \$15,369.

Recommended Motion: Authorize the IT Director to purchase and sign for the firewall and support from Insight. The fiscal impact is \$15,369 to be paid out of the technology maintenance budget.

Documents:

[10-24-23-IT-ACCEPT QUOTE INSIGHT FIREWALL DEVICE.PDF](#)

2. In The Matter Of Accepting The Quote From Brim Tractor For One (1) New Alamo Switch Blade 6 Foot Sickle Mower. Jeremy Morris, Public Works

Background: Klamath County Public Works would like to utilize Klamath County's membership in the Sourcewell cooperative purchasing program to purchase One (1) New Alamo Switch Blade 6 foot Sickle mower off of Sourcewell Contract 070821-AGI. Total cost is \$26,919.00.

Recommended Motion: Board to accept the quote from Brim Tractor for One (1) New Alamo Switch Blade 6 foot Sickle mower and authorize Public Works to issue a Purchase Order. Fiscal Impact is \$26,919.00 expenditure to the Road Department Equipment Reserve Budget.

Documents:

[2023 6 FOOT SICKLE MOWER BLUE SHEET.PDF](#)

8. Orders

1. In The Matter Of The Authorization For The Treasurer To Make Advance Payments To Taxing Districts With \$25,000 Or Less Taxes Assessed. Vickie Noel - Treasurer

Background: The attached list of districts are relatively small districts and the monthly distribution they would receive would be minimal. This makes them very expensive for Klamath County to process. ORS 311.392 allows the County to pay in advance, removing the districts and increasing the county's percentage so the county will be reimbursed for the money advanced. If done prior to December 1st, the county may deduct from the advance 3 percent that would have been given if the taxes were paid by November 15th.

Recommended Motion: Approve the attached Order authorizing the Treasurer to advance tax payments to those districts with \$25,000 or less in assessed value. Fiscal impact to the County General Fund is an advance payment of \$205,681.26.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE ORDER DISTRICT ANNUAL PAYMENTS.PDF](#)

9. Agreements

1. In The Matter Of Approving An Amendment For Product And Service Fees To The Worldpay, LLC Bank Card Agreement With Klamath County. Vickie Noel - Treasurer

Background: Klamath County is contracted with FIS for Merchant services related to the acceptance of credit cards throughout the County. FIS is supplying Klamath County with new point-of-sale terminals at no cost, however, they have updated their equipment fees for any additional services Klamath County may need in the future. Fees have not been updated on equipment since 2012.

Recommended Motion: Motion to approve and authorize Treasurer to sign a fee schedule amendment to our existing Bank Card Merchant Agreement with Worldpay, LLC. There is no fiscal impact.

Documents:

[10-24-23 FEE AMENDMENT TO WORLD PAY AGREEMENT BOCC SUMMARY ITEM.PDF](#)

2. In The Matter Of Approving And Signing Klamath County Domestic Well Financial Assistance Grant Agreements - Natalie Parker, Grant Manager

Background: In 2021 Klamath County experienced a severe and continuing drought. On March 31, 2021 Governor Brown signed Executive order 21-07 declaring a State of Drought Emergency in Klamath County. That Order initiated several opportunities to assist Klamath County residents experiencing domestic well challenges resulting from the drought. The Domestic Well Grant is to provide financial assistance to the owners of domestic wells located within Klamath County who experienced challenges with their domestic well due to the 2021 drought. The following grant recipients have satisfied all grant submissions and the agreements are complete and signed by the applicants: DAVIS, GREG & FREDDIE \$ 7,887.20 and HILL, SHANDRA \$33,568.84.

Recommended Motion: Approve and sign the Klamath County Domestic Well Financial Assistance Grant agreements with above recipients. Fiscal impact: \$41,456.04 expenditure from the Commissioners Miscellaneous Grant Fund.

Documents:

[10-24-2023 BOCC AGENDA ITEM SUMMARY.PDF](#)

3. In The Matter Of Approving A Facility Use Agreement Between Oregon Institute Of Technology And Klamath County Local Alcohol And Drug Planning Committee (LADPC) – Jennifer Little, Public Health

Background: This space will be used for the upcoming Understanding Trauma Summit. The purpose of this summit is to bring awareness around trauma-informed care and substance use. This summit will be open to all in Klamath County and may expand to our neighboring counties. This event will be a full day at the Oregon Institute of Technology in February 2024. This work is being completed as part of the goals of LADPC and is within the approved budget.

Recommended Motion: Move to approve the facility use agreement between Klamath County Local Alcohol and Drug Planning Committee and Oregon Institute of Technology. Fiscal impact is \$697.50 be paid from LADPC sub department 4030. Authorize department head to sign.

Documents:

[LADPC OIT.PDF](#)

4. In The Matter Of Approving Amendment # 2 To The Intergovernmental Agreement (IGA) Between Lake Health District And Klamath County Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health

Background: Since December of 2020, KCPH has been working in collaboration with Lake Health District (LHD) on overdose prevention, as funded under program element 62. KCPH received \$89, 936 of additional funding and would like to continue the partnership with LHD. KCPH will distribute a total not-to-exceed amount of \$23,733 to LHD to work under a shared workplan. The IGA remains effective through August 30, 2024

unless additional funding is received and another amendment is signed.

Recommended Motion: Move to approve Amendment # 2 to the Intergovernmental Agreement (IGA) between Lake Health District and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal impact is grant \$23,733 from health promotion sub department 4049. Authorize the Department Head to sign the agreement.

Documents:

[LAKE AMD 2_V2.PDF](#)

5. In The Matter Of Approving The Purchase Of Property For Future Road/Utility Corridor Purposes. Jeremy Morris, Public Works

Background: Klamath County Public Works would like to purchase the following lot for future road/utility corridor purposes. MTL: 3809-035DB-05102; Legal Description is Parcel 3 of Land Partition 122-06

Purchase price of the lot is \$45,000.00.

Recommended Motion: Board to approve and authorize the Public Works Director to purchase the property for future road/utility corridor purposes. Fiscal impact is \$45,000.00 expenditure to the Road Operating Budget.

Documents:

[22998.PDF](#)

6. In The Matter Of Approving The Purchase Of Property For Future Road/Utility Corridor Purposes. Jeremy Morris, Public Works

Background: Klamath County Public Works would like to purchase the following lot for future road/utility corridor purposes. MTL: 3809-035DB-05000; Legal Description is Lot 11 of Sherwood Forest Tract 1420

Purchase price of the lot is \$45,000.00.

Recommended Motion: Board to approve and authorize the Public Works Director to purchase the property for future road/utility corridor purposes. Fiscal impact is \$45,000.00 expenditure to the Road Operating Budget.

Documents:

[22999.PDF](#)

7. In The Matter Of Approving An Intergovernmental Agreement With Oregon Department Of Corrections And Klamath County For A Statewide 24-Hour Automated Victim Notification System - Chris Kaber, Sheriff

Background: Department of Corrections (DOC), the Oregon Department of Justice (DOJ), state and local law enforcement and corrections officials, court administrators and prosecutors, and victims of violent crimes and victims' advocates, have identified as an important goal the development of a statewide 24-hour automated victim notification system that will give victims of violent crimes access to and notification about critical information concerning the criminal justice process and events related to the criminal offender by means of a sublicense to participate in Statewide Automated Victim Notification System (SAVNS).

Recommended Motion: Approve the agreement with Department of Corrections for participation in SAVNS and sign.



Fiscal Impact: No Fiscal Impact.

Documents:

[BOCC AGENDA ITEM DOC SAVNS.PDF](#)

10. Commissioner Reports

11. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org