



Board of Commissioners' Finance Meeting
March 1, 2023 ~ 1:45 pm ~ Room 214

3/1/2023 - Minutes

1. Call To Order & Those Present

Commissioner DeGroot, Commissioner Minty, Commissioner Henslee, Sandy Cox/Admin Staff, Vickie Noel/Finance, Natalie Parker/Grant Manager, Marc Henderson/County Counsel, Rick Vaughn/Tax Collector, Property Manager

2. Approve Minutes From Last Meeting

Commissioner DeGroot approves minutes from last Finance meeting.

3. Distribution Of Funds For County Property Sale - Rick Vaughn

Rick Vaughn/Marc Henderson address the Board asking what they would like to do with proceeds we receive from the sale of property we took on foreclosure of Code enforcement and on-site liens (have not done this before). Commissioner Henslee asks for further clarification. Commissioner DeGroot indicates we just need develop a policy, instructs Rick/Counsel to work on and to get with Commissioner Henslee off line to elaborate further.

4. Opioid Settlement Uses

Vickie Noel clarifies that we can not use Opioid settlement funds in General Fund, will be separating those funds out so there is no issues. Additionally, we are receiving the funds faster than anticipated. We should have a couple hundred thousand left after the 1 million allocated for the Juvenile project. Discussion that Public Health asked for 12k to purchase naran.

5. Pass Through Grants

Natalie Parker addresses the Board explains that entities can ask for the Congressionally Directed Funds directly with out us having the County be the Pass Through. Commissioner DeGroot had envisioned us being a resource for our community partners with guidance for grants. Parker states she is at capacity and can't handle more of these grant requests. Commissioner DeGroot would like to see someone hired to help as the grant department grows. Commissioner Minty disagrees would like to see BOCC staff help out before we hire someone. Commissioner Henslee likes the County to be "In the know" regarding community projects/grants, asks if the County can actually get paid for being the pass

through and if not then we should say no. Discussion that maybe there should be a threshold to help decide if we are going to be the pass through and if we do apply for someone else then write in "admin fees" into the grant applications.

6. Domestic Well Grant Program

Natalie Parker addresses the Board indicating cycle 2 opened today and we are already receiving applications. Commissioner Henslee asks if these are new applications or something left from last round. Parker hasn't evaluated them yet. Parker would like to get clarification on specific roles ODHS, Emergency Management and County Grant Department have in these programs, doesn't want so many hands involved as it causes confusion. Parker further states that Cindy from Watermaster's office has offered to take on more of a role as she is a County employee. Commissioner Morris indicates Parker doesn't need to worry about what ODHS and EM are doing. Parker states that she does need to know who is doing what because people are requesting admin funding from the grant. Commissioner Henslee is really interested in people staying in their own lane so that the most amount of money is distributed to citizens and paying for duplicated admin work. Commissioner Minty applauds Rhonda at ODHS for creating this document that lists each entity's duties/role. Parker indicates that the document needs to be more specific to differentiate "State" grants vs "County" grants. Commissioner Minty says all the pieces of both programs are intertwined and there will sometimes overlap. Commissioner Henslee indicates we are definitely overlapping efforts and will provide further documentation to show that. Commissioner DeGroot is confused why EM is still working on this as their only role was tank delivery and we have only delivered a handful recently. Commissioner Minty states that weekly water meetings will not be taking place anymore, but rather there will be monthly meetings.

7. Global Grant Services

Commissioner DeGroot explains this is an organization that AOC is working with, they will help identify grants that County's can apply for. Commissioner Henslee reminds the group of the first conversation we had about staff capacity and collecting admin funds. Discussion that Noel will contact AOC for the Spence project, OSU property project, Emergency Operations Center, Watershed/Ron Crete project to get started.

8. Tourism Grant Program - Spring Cycle

Spring Cycle opened today with almost 500k beginning fund balance, wants to use 200k for this cycle. Board is agreeable to using 150k for spring and 150k for fall, to be reevaluated every year, 50k infrastructure max and 25k event max

9. Data Center Development - AREP

Commissioner DeGroot explains that during one of his recent visits to DC he was introduced, by Jay Sullivan to a group to discuss development of data centers in Klamath County. Further indicates if Jay is going to try and get us development in our community then we need to pay him. Commissioner Minty indicates that she has had conversations with some Eastern Counties that stated they spent a lot of money with him on other projects and didn't get what they paid for. Commissioner DeGroot is aware of some of what she is talking about and it was something completely different, Jay has been working for the OTCC group and doing great work. Commissioner Henslee is excited about the

possibility of data centers coming to Klamath, but would hate to see us step on Randy Cox/KCEDA's toes. Additionally would want to see some sort of return on our investment, maybe references from other clients of his. Commissioner DeGroot says he has connected Jay and the developer to Randy/KCEDA. Commissioner Henslee questions how much money are we talking? Commissioner DeGroot would guess 40-50k a year, really feels Jay can get us connected with the right people then it's up to us to close the deal. Commissioner Henslee asks if he'd be willing to meet with the Board? Commissioner DeGroot states he's sure he would be willing to meet. Commissioner Minty is interested in furthering the conversation with Jay

10. Finance Remodel

Vickie Noel presents/explains plan to remodel the three private offices cost ranging from 14k - 58k, which would have to come from non-departmental internal service carry over. Commissioner Minty is in full agreement, in fact would like to see the Government Center updated. Noel indicates this design company has contract with different State entities and could help us with that. Commissioner Henslee agrees as well. Board instructs Noel to proceed with 58k design contract and Budget Resolution. Additionally the Board would like to meet with Maintenance Director about updating the Government Center.

11. Schematic For S. 6th Street Property

Rick Vaughn addresses the Board with plan for the property (OSU Extension, Klamath Grown/food hub, Fairgrounds/commercial kitchen, public commercial kitchen) so that we can put together a request for Congressionally Directed Funding in the next round. Commissioner Minty indicates that she thought the Board could come up with some funding for a "Master Plan/schematic. Discussion about where funding could come from (approx 5k). Vaughn indicates that Klamath Grown has an engineer that could help offset the costs. Commissioner Henslee would like to see the Exchange Park project included in this request. Vaughn will work on the plan.

12. Emergency Management Financials

Commissioner DeGroot has significant concerns with the Emergency Management budget, had HR/Finance take a deeper look as well. Additionally met with the Sheriff earlier this week to review concerns and it was decided that the "financials and grant management" should be transferred out of that department immediately. Would like permission to bring those functions under Gen Admin. Commissioner Minty asks if this is temporary? Commissioner DeGroot says the whole situation will need to be evaluated to determine what happens next. Commissioner Minty would like to be briefed further as this is the first she is hearing about this however, has faith in Commissioner DeGroot's suggestion. Commissioner DeGroot states that he will schedule further discussion for an executive session. Commissioner Henslee states public trust is critical and anytime there is a potential issue government should act quickly to remedy that situation. Commissioner Henslee further elaborates that he is in an awkward position because of his campaign/politics and doesn't want to put the county in a bad place and will not vote on this however, agrees the financials need to be moved out of that department. Board agrees to transfer the financial functions ASAP.

13. New Budget Committee Member



Vickie Noel indicates we have an application from Linda Tepper. Commissioner Minty motions to appoint Linda, Commissioner Henslee seconds. Unanimous vote. Approved

14. Other County Business

None

15. Adjournment

3:00pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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