



## Board of Commissioners' Administrative Meeting March 21, 2023 ~ 3:00pm ~ Room 214

3/21/2023 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Henslee, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Chris Kaber, Brian Bryson / Sheriff's Office; Vickie Noel, Natalie Parker / Finance; Nathalie Johnston / Library; Glen Gregory / Maintenance, Cindy Rogers / Watermaster's Office.

**3. Approve Minutes From Last Meeting**

Approved.

**4. Amanda Van Riper - Human Resources**

**1. Department Request – Exception To Policy Maintenance**

Amanda Van Riper and Glen Gregory address the Board. Commissioner DeGroot motions. Commissioner Henslee seconds. Unanimous vote. Approved.

**2. Sheriff's Office Personnel Budget**

Amanda Van Riper addresses the Board to clear up some confusion regarding a request to add and FTE as a Sergeant in Corrections. Commissioner DeGroot said, we'll cover this during the budget conversation later in the agenda.

**5. Nathalie Johnston - Library**

**1. Library Card Replacement Fee Waiver During National Library Week**

Nathalie Johnston addresses the Board. The Board was in agreement for Ms. Johnston to proceed with the card replacement fee waiver during National

## **6. Natalie Parker - Grant Administrator**

### **1. Domestic Well Grant Program Clarification**

Natalie Parker and Cindy Rogers addresses the Board regarding some issues that have come to light they've with the program. The Board was in agreement for Ms. Parker to request the pre-inspections be reinstated. The Board was in agreement to hire a temporary employee, using grant funds for administrative fees, to help fill the need for timely pre-inspections if needed.

Ms. Parker addressed the Board regarding the need for a loan program for citizens who are not eligible for the Pacific Crest loan program. The Board agreed for Ms. Parker to speak with SCOEDD and do further research.

## **7. Vickie Noel - Finance**

### **1. Budget Discussion Continued From Last Week**

Discussions continue with Vickie Noel, Sheriff Kaber and the Board.

### **2. US Bank Certificate Of Authority**

Commissioner DeGroot motions to authorize the Chair to sign the US Bank Certificate of Authority. Commissioner Henslee seconds. Unanimous vote. Approved.



## **8. BOCC**

### **1. Planning Commission Vacancy**

The Board agreed to post the vacancy.

## **9. Adjournment**

4:45pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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